

JOB DESCRIPTION :

Junior Analyst (Europe). Based in London, with occasional travel. Reporting to Manager.

Responsibilities and Duties:

- Client Relations: Managing daily interactions and demands with current clients, primarily Financial Institutions and Investment Funds in Europe
- Business Development: mapping European trading firms, approaching targets and guiding prospective clients through the onboarding process at the firm
- Liaising with other specialists at the Head Office and working on joint projects with areas such as Products, Technology, Risk and Data.
- International Benchmarking & Liaising with other Industry players in Europe.
- Promoting the Brazilian Markets in Europe, attending relevant events held by selected Organizations, as well as Trading Events held by Trade Association Bodies
- Arrange meeting agendas for Specialists - European Roadshows (3-4 times a year)
- Regular report writing and research into Capital Markets and Trading Trends.
- Inputting and updating Client Profiles on the CRM system (Customer Relationship Management System)

Desirable Requirements

- Bachelor's Degree (finance, management or Economics related preferable)
- Portuguese (working proficiency) and English (Fluent)
- Excellent written and verbal communication skills
- Creative thinker while can operate autonomously while working in broad team dynamics
- Demonstrably a team player with a track record consistent with collaboration behavior
- Excellent organizational skills
- Competent user of Microsoft Office
- Experience working in a client-facing role is helpful
- 1-3 years' experience in financial markets is preferable
- Strong interest in Capital Markets and Financial Services, willingness to learn about Financial Market Infrastructure and Technology Services